

UNITED STATES SOCCER FEDERATION



INSTRUCTOR MANUAL

REFEREE ASSIGNOR INSTRUCTOR TRAINING

OBJECTIVES

ENSURE THAT THE INSTRUCTORS FOR *ENTRY-LEVEL REFEREE ASSIGNOR* COURSE ARE TRAINED PROFESSIONALLY.

AT THE END OF THE COURSE, THE ASSIGNOR INSTRUCTOR:

- WILL HAVE COMPLETE KNOWLEDGE OF THE ASSIGNOR PROGRAM
- WILL BE WELL PREPARED AND QUALIFIED TO INSTRUCT THOSE WHO WISH TO BECOME REFEREE ASSIGNORS
- DEMONSTRATE AND UTILIZE THE ELEMENTS OF INSTRUCTION TO THE SATISFACTION OF THE ASSIGNOR INSTRUCTOR TRAINER

This course will be given before the *Entry-level Referee Assignor* course is given.

IMPORTANT NOTES TO THE SDI OR THE LEAD INSTRUCTOR:

Before the eight-hour *Entry-level Referee Assignor* course is scheduled, the SDI (or his designee) will conduct a minimum of 2 hours (120 minutes) session with the Assignor Instructor candidates. The lead instructor should be a State Referee Instructor or if there is no State Referee Instructor available, the SDI may designate any referee instructor to be the lead instructor.

The instructor candidates must be currently certified and registered with their respective states as referee instructors, grade 8 or higher. In addition, their State Director of Instruction must approve attendance.

It is recommended that the lead instructor for this course be the instructor conducting the eight-hour *Entry-level Referee Assignor* course for those aspiring to be certified as assignors (normally the following day).

Material/equipment needed:

- Overhead projector or LCD projector
- The same handouts to be used with the Assignor's Course
- Copies of the instructor manual for *Entry-level Referee Assignor* course
- Copies of the *Entry-level Referee Assignor* manual
- Enough copies of each of the seven sessions to be given to the students

These copies should be suitable for the student to take with them so they can prepare their portion of the course after the 2-hour meeting and before the scheduled start time of the *Entry-level Referee Assignor* course.

SCHEDULE FOR THE TWO-HOUR MEETING

Minutes	Subject Matter
00-30	Registration, Welcome, Administrative Announcements, Staff and Student Introductions.
30-35	Course Introduction, Objectives.
36-100	Overview of each of the seven lessons of the <i>Entry-level Referee Assignor</i> course. Ensure that each student understands the basic content and intent of each lesson.
100-115	The instructor will assign the six lessons to the students. One lesson per student. If there are more than six students, two or more students may be assigned to each lesson. If there are less than six students, either then gives two sessions to one student or the instructor will take a session. The students will be provided with the documents printed from disk or PP presentation so that they may prepare for their presentation.
115-120	Ensure that each student understands their task and that they know the schedule. All students must be present for the entire assignor course.

ACTIONS TAKEN BY THE LEAD INSTRUCTOR DURING THE EIGHT-HOUR *ENTRY-LEVEL REFEREE ASSIGNOR* COURSE

- Introduce the several instructors to the new assignor candidates
- Give a brief explanation as to what is to take place
- Refer to the agenda and schedule of events as outlined for the assignor course and follow it
 - ✓ Introduce the first speaker
 - ✓ Throughout the course, the lead instructor will monitor each presentation and ensure that all of the desired information is correctly disseminated
 - ✓ Answer any question that the current presenter is not able to answer
 - ✓ Map each presenter during their presentation according to the guidelines taught in the Improving Instructor Effectiveness course
 - ✓ When the last item on the schedule/agenda for the assignor course has been completed, the students for the course will be dismissed
- After the assignor course, the lead instructor will conduct a critique of each presentation using the notes taken while the instructors were on the platform.
- The lead instructor will make a brief report that must include the roster of Assignor candidates and submit to:
 - ➔ **USSF (Registration form)**
 - ➔ **Each Assignor student's SRA**
- The lead instructor will make a report including the roster of Assignor instructors plus the status and action plans for each and submit to:
 - ➔ **The Assignor instructor's SRA and SDI**